

LETTER OF REFERENCE

Your friend / colleague/ family member has displayed an interest in becoming a volunteer mentor in Mentorship Programme.

This programme offers vulnerable children and youth the support and friendship of a suitably matched and caring adult mentor. Mentors act as positive role-models and meet with their “Little Star” for an hour once a week for a minimum of one year. During this time they are committed to developing an open and trusting relationship with their Little Star. The programme is managed and each relationship is monitored and supported by _____. Full training is provided.

In order to assess suitability for this programme, we would like to know more about him/her. We would appreciate it if you could answer the following questions in as open and honest a manner as possible. All information will be held in the strictest confidence.

REFERENCE LETTER

Your name: _____ Title: _____

Address: _____

Phone (h) _____ (w) _____ (cell) _____

E-mail _____

1. In what capacity and for how long have you known the candidate?

2. What is his/her greatest strength?

3. What is his/her greatest weakness?

4. Does he/she work well with children?

5. How does he/she handle conflict?

6. Comment on his/her self-knowledge

7. Comment on his/her ability to establish relationships

8. Is he/she responsible? Please give an example

9. Comment on his/her sense of commitment

10. Comment on his/her sense of integrity

11. Will he/she make a good mentor? Please explain

12. What type of children, if any, would you hesitate to match with him/her?

13. Do you have any further comments?

Name: _____ Signature: _____ Date: _____

If you require more space to answer the questions, please use additional paper and attach to this form and give back the completed form to the person who requested the reference.